



CITY OF SAINT PAUL  
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## 2012 Fee Assistance Program

The Fee Assistance program was established to help parents/guardians with fees for youth programs. Once a year families can submit an application for fee assistance credits that can be used towards most recreational sports and activities offered by Parks and Recreation. To be eligible for fee assistance, participants must live in Saint Paul, be 18 years of age or younger and meet family income requirements which are based on federal guidelines. For example, a household of four with a monthly income of \$1,570 or less may qualify for fee assistance.

**Parents/guardians must fill out one form per child** and submit it directly to the recreation center. Mailed, faxed or late applications will not be accepted. Proof of residency must be shown when submitting the application. Proof of residency can include a current driver's license, current utility or phone bill. The name on the document must match the name of the individual applying for the assistance.

Due to limited funds, an application does not guarantee being awarded fee assistance credits. The application selection process will be a lottery format whereby participants who meet eligibility requirements will be chosen at random. Participants who are selected will receive \$75 in fee assistance credits. The credits can only be used for future programs and not applied to past programs. Unused credits will be forfeited at the end of the year.

Parents/guardians will be contacted via e-mail, mail or phone only if their child has been selected to receive fee assistance. Parents will also receive instructions as to how to use the credit when registering their child for an activity.

Applications period	Date awarded by	Must be used by
October 1-December 15, 2011	January 1, 2012	December 31, 2012

For more information, call 651-266- 6407 or e-mail [meghan.ohare@ci.stpaul.mn.us](mailto:meghan.ohare@ci.stpaul.mn.us)



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